

Form CHO-3

To be Filled by New POP

POP Registration No:

	Signature of Authorized Signatory
POP Head Office Stamp	Name: _____ Place: _____ Designation: _____ Department: _____ Date: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> D D M M Y Y

To be filled by CRA

Received By: _____
Received at: _____ Place: _____
Acknowledgement Number (by CRA) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

INSTRUCTIONS FOR FILLING THE FORM

- This form is to be used for the purpose of changing one POP to another POP.
- The request can be submitted at the new POP. The new POP is the POP to which the Subscriber wants corporate to shift.
- The change request has to be submitted by the Corporate Head office with correct Corporate Registration number.
- On successful shifting of the corporate all the underlying subscribers will be linked to New POP.
- Subsequent requests on subscriber maintenance like subscriber modification, withdrawal requests, Scheme preference change etc. are to be executed through the New POP.